

Quick Guide

Ensure your visits are complete, visible in the Missouri Electronic Aggregator Solution (EAS), and ready for billing.

At a Glance

- Missing setup → **Visit data is not visible in EAS**
- Incomplete visits → **Cannot be billed**
- Weekly checks → **Prevent claim denials and delays**

Top 5 Things to Check First

- 1 Enroll your provider and register for EVV services with MO DSS**
If you have multiple state issued Medicaid Provider IDs (MPIs), you must register each
- 2 Verify your Missouri contract exists in HHAExchange**
Missing contract = no visit export
- 3 Enter your 9-digit MPI in the Agency ID field**
Missing/incorrect = visits not visible to the state
- 4 Select the correct Missouri Contract Type**
Required for visits to be sent
- 5 Add correct service codes (HCPCS) to each contract**
Missing codes = visits won't export

 = Critical steps

Ongoing - Check Weekly

In HHAExchange

- Review the EVV Aggregation Report
- Check Caregiver, Patient, and Visit records
- If Caregiver or Patient data fails, the visit may not send and should be reviewed

In EAS

- Log in at least once a week
- Confirm visits are:
 - Accurate and in Verified status
- Run key reports:
 - Accrued Minutes Visit
 - Visit Claims Verification
 - CV rejections

Before You Bill

Make sure every visit is complete and verified before submitting

* Billing unresolved visits can lead to claim denials



Required Before Billing:

- ✓ EVV Aggregation Report shows **Verified**
- ✓ Visit is **Verified** in Missouri EAS



Do Not Bill If:

- Visit is missing
- Status is not **Verified**
- Visit is not verified

How to Identify Incomplete Visits (EAS)

Choose to **Filter Visits By: All Visits** rather than All Exceptions to ensure full visibility across all visits and ensure visits are in a **Verified** status.

Visits in an **Incomplete** status are not billable and will need to be corrected in HHAExchange and resent.

Client Name	Employee Name	Service	Visit Date	Scheduled Time In	Scheduled Time Out	Scheduled Hrs	Call In	Call Out	Call Hours	Adjusted In	Adjusted Out	Adjusted Hours	Bill Hours	Visit Status	Tasks	Do Not Bill	Units	Actions
		DSDS - CDS Personal Care	04/29/2026	02:09 PM	05:33 PM	03:30	02:03 PM	05:33 PM	03:30	02:03 PM	05:33 PM	03:30	03:30	Incomplete	0	<input type="checkbox"/>	14	
		DSDS - CDS Personal Care	04/19/2026	02:02 PM	05:49 PM	03:47	02:02 PM	05:49 PM	03:47	02:02 PM	05:49 PM	03:47	03:47	Incomplete	0	<input type="checkbox"/>	15	
		DSDS - CDS Personal Care	04/19/2026	01:33 PM	06:04 PM	04:31	01:33 PM	06:04 PM	04:31	01:33 PM	06:04 PM	04:31	04:31	Incomplete	0	<input type="checkbox"/>	18	
		DSDS - ILW Personal Care	04/18/2026	10:01 AM	10:16 AM	00:15	10:01 AM	10:16 AM	00:15	10:01 AM	10:16 AM	00:15	00:15	Incomplete	0	<input type="checkbox"/>	1	
		DSDS - CDS Personal Care	04/19/2026	03:33 PM	08:06 PM	04:33	03:33 PM	08:06 PM	04:33	03:33 PM	08:06 PM	04:33	04:33	Incomplete	0	<input type="checkbox"/>	18	
		DSDS - CDS Personal Care	04/08/2026	12:01 PM	01:00 PM	00:59	12:01 PM	01:00 PM	00:59	12:01 PM	01:00 PM	00:59	00:59	Incomplete	0	<input type="checkbox"/>	3	
		DSDS - CDS Personal Care	04/07/2026	01:42 PM	02:59 PM	01:12	01:42 PM	02:59 PM	01:12	01:42 PM	02:59 PM	01:12	01:12	Incomplete	0	<input type="checkbox"/>	4	

This above example shows visits marked **Incomplete** due to a task exception. Until these issues are corrected in HHAExchange and the visit reaches **Verified** status, the visit cannot be billed.

Service Codes That Require Duties (Missouri EVV)

Missouri Personal Care Provider # 26

MODSS	DSDS	T1019	TF				
MODSS	DSDS	T1019	U2				DSDS - Advanced Personal Care
MODSS	DSDS	T1019	U6				DSDS - CDS Personal Care
MODSS	DSDS	T1019					DSDS - ILW Personal Care
MODSS	DSDS	T1019					DSDS - Personal Care

Missouri Aged and Disabled Provider # 28

MODSS	DSDS	S5120					
MODSS	DSDS	S5120					DSDS - Chore
MODSS	DSDS	S5130					DSDS - Homemaker

Certain Missouri service codes require duties to be completed for a visit to be considered complete.

- If duties are missing, the visit may appear in EAS but will still show as **Incomplete**.
- **Hard edits are live for Provider #26 and #28, Provider #50 goes live on June 1, 2026.**

Additional Resources

Missouri Department of Social Services: [EVV Setup and Support](#) and [Electronic Visit Verification](#)
 HHAExchange Knowledge Base: [Configure EVV Aggregation](#)